

AAS: Paralegal

Curriculum Chair: Prof. Kristyan Rose Gilmore CLA-21 Tele #: (914) 606-6972 Email: Kristyan.Gilmore@sunywcc.edu

Academic Dean: Dr. Carmen Martinez-Lopez CLA-201 Tel # (914) 606-6795 Email:

Carmen.MartinezLopez@sunywcc.edu

Developmental Courses as required based on placement scores

☐	ENG 91 Writing for College 1 – Score of 4 E Code 1 and below, 30.01 Choose an item.
☐	ENG 92 Writing for College 2 – Score of 6 E Code 2, 30.02 Choose an item.
☐	ENG 99 Writing Studio with linked ENG 101+ - Score of 6 E Code 2, 30.02 OR successful completion of ENG 91
☐	ESL 94 Academic Writing 1 – Score of 5 or 6 E Code 6, 20.01 .
3 ☐	ESL 122 Academic Writing 2 – Score of 7 E Code 7, 21.01
☐	MATH 92 Pre-Algebra – Arithmetic score 44 and below, Elementary Algebra 54 and below, 40.01 Choose an
OR ☐	MATH 93 Beginning Algebra – Arithmetic score 45 and above, Elementary Algebra 54 and below, 40.02 Choose an item. MATH 94 Foundations of Mathematical Reasoning – Arithmetic score 45 and above, Elementary Algebra 54 and below, 40.02 Choose an item.
☐	READ 93 Foundation of College Reading – Score of 57 and below, 10.01 Choose an item.
3 ☐	READ 105 Analytical Reading – Score of 58 and higher 11.01 Choose an item.

Core Requirements

3 ☐	ENG 101 – Writing and Research OR ENG 101H Choose an item.
3 ☐	COMM 109 – Speech Communication OR COMM 109H Choose an item.
3 ☐	ENG 102 – Writing and Literature OR ENG 102H Choose an item.
	MATHEMATICS GENERAL ED REQUIREMENTS – Select a 3/4 credit course: MATH 116, 117, 120, 130, 135, 138, 140, 161, 180, 181, 191, 205, 230, PSYCH 201
3 ☐ /4 ☐	
	NATURAL SCIENCE GENERAL ED REQUIREMENTS – Select a 4 credit LAB course: BIOL 101, 103, 115, 115H, 117, 117H, 121, 123, CHEM 107, 111, 113, 117, 201, 205, PHYSC 101, 111, 112, 121, 122, 129 143, 143H, 151, 292
4 ☐	
	SOCIAL SCIENCES GENERAL ED REQUIREMENTS – Select a 3 credit course: ANTHR 101, 102, 103, 201, CJ 111, ECON 101, 101H, 102, 102H, GEOG 101, HSERV 102, 200, LIN 201, POLSC 111, 111H, 115, PSYCH 101, 101H, 103, 103H, 107, 109, 110, 111, 112H, 201 SOC 101, 101H, 102, 103, 104
3 ☐ /4 ☐	
	POLSC 102 OR POLSC 102H – American Government and Issues, POLSC 104 – American Politics and Policies, or POLSC 107 – State and Local Government
3 ☐ /4 ☐	

THE ARTS, FOREIGN LANGUAGE, or OTHER WORLD CIVILIZATIONS GENERAL ED REQUIREMENTS – Select a 3/4 credit course: ART 101, 102, 103, 104, 105, 106, 17, 108, 109, 109A, 110, 111, 112, 125, 129, 130, 133, 134, 135, 137, 138, 140, 141, 147, 201, 203, 212, 265, DANCE 101, 102, 107, 120, 121, 205, 207, FILM 100, 101, 102, 130 MUSIC 110, 110H, 111, 120, 121, 130, 131, 132, 133, 150, 230, 231, 232, 233, THEAT 111, 113, 201 ARABC 101, 102, CHINS 102, FREN 101, 102, 201, ITAL 101, 102, 103, 201, 201H, 202, 202H, 250, JAPNS 101, 102, RUSSN 101, SPAN 101, 102, 103, 104, 201, 201H, 202, 202H, 203, 204, ANTHR 120, 210, 215H, HIS 119, 128, 129, 131, POLSC 113			
3□/4□			
	PEC/PEH/PES: A combination of two courses (2 credits) either PEH and PES , or PEC and PES , or PEC or PEH , PEC and PEC . PEC 110 (2 credits) <i>IS THE ONLY COMBINIATION COURSE THAT FULFILLS BOTH P.E. REQS.</i>		
1 □		1 □	

Degree Requirements			
3□	PRLGL 101¹ – Introduction to Paralegal Studies Choose an item.		
3□	PRLGL 102 – Legal Research & Writing: PRLGL 101 is the prerequisite. Choose an item.		
3□	PRLGL 106 – Litigation: PRLGL 101 is the prerequisite. Choose an item.		
3□	PRLGL 116 – Computer Applications for the Law Office: PRLGL 101 is the prerequisite. Choose an item.		
3□	PRLGL 118² – Paralegal Internship Choose an item.		
	Choose a 3/4 credit course: ACC 117 – Introduction to Financial Calculations: Prerequisites: Math placement test score of 55, or completion of course MATH 93 ; AND Reading placement test score of 80, or completion of course READ 93 , or ACC 118 – Fundamental Accounting Principles: Prerequisites: Math placement test score of 55, or completion of course MATH 93 ; AND Reading placement test score of 80, or completion of course READ 93 , or ACC 119 – Financial Accounting: MATH 93 may be pre or co-requisite or SS 105 – Personal Finance		
3□/4□			
	PARALEGAL ELECTIVES: Students must choose five courses from list below (15 credits)		
3□		3□	
3□		3□	
3□			

SEEN BY:

Completed credits

of 60 required

Degree requirement courses will be offered in Fall and Spring semesters, subject to enrollment requirements.

Paralegal Electives (schedule is subject to change):

Fall only (but not every year): **PRLGL 108**-Partnership & Corporations; **PRLGL 119** – Medical Malpractice; **PRLGL 121** – Elder Law, **PRLGL 124** – Contracts & Contract Administration; **PRLGL 127** – E-Discovery for Paralegals

Spring only (but not every year): **PRLGL 104**-Family Law; **PRLGL 105**-Administrative Law; **PRLGL 110**-Estates, Wills, Trusts; **PRLGL 112**-Torts & Investigation; **PRLGL 114**-Real Property Law; **PRLGL 115**-Criminal Law; **PRLGL 125** – Evidence Law for Paralegals

Summer only (but not every year): **PRLGL 117** – Immigration Law; **PRLGL 120** – Health Care Law; **PRLGL – 122** – Intellectual Property; **PRLGL 126**-Bankruptcy for Paralegals;

¹ **PRLGL 101** – Introduction to Paralegal Studies is the prerequisite for all Paralegal courses.

² **PRLGL 118** – Internship - Permission of Curriculum Chair required. May substitute any approved elective.

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Academic Plan		Completed credits		of 60 required	
		Fall/Spring		Fall/Spring	
<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>
		Fall/Spring		Fall/Spring	
<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>