

# AAS: Paralegal

Curriculum Chair: Prof. Kristyan Rose Gilmore CLA-21 Tele #: (914) 606-6972 Email: [Kristyan.Gilmore@sunywcc.edu](mailto:Kristyan.Gilmore@sunywcc.edu)  
 Associate Dean: Jeffrey Conte CLA-201 Tel # (914) 606-6795 Email: [Jeffrey.Conte@sunywcc.edu](mailto:Jeffrey.Conte@sunywcc.edu)

## Developmental Courses as required based on placement scores

<input type="checkbox"/>	<b>No Developmental Courses Required</b>
<input type="checkbox"/>	<b>ENG 91</b> Writing for College 1 – Score of 4 E Code 1 and below
<input type="checkbox"/>	<b>ENG 92</b> Writing for College 2 – Score of 6 E Code 2
<input type="checkbox"/>	<b>ESL 94</b> Academic Writing 1 – Score of 5 or 6 E Code 6
3 <input type="checkbox"/>	<b>ESL 122</b> Academic Writing 2 (3 credits) – Score of 7 E Code 7
<input type="checkbox"/>	<b>MATH 92</b> Pre-Algebra – Arithmetic score 44 and below, Elementary Algebra 54 and below
<input type="checkbox"/>	<b>MATH 93</b> Beginning Algebra – Arithmetic score 45 and above, Elementary Algebra 54 and below <b>OR</b> <b>MATH 94</b> Math Literacy – Arithmetic score 45 and above, Elementary Algebra 54 and below
<input type="checkbox"/>	<b>READ 93</b> Foundation of College Reading – Score of 57 and below
3 <input type="checkbox"/>	<b>READ 105</b> Analytical Reading (3 credits) – Score of 58 and higher

## Core Requirements

3 <input type="checkbox"/>	<b>ENG 101</b> – Writing and Research Choose an item.
3 <input type="checkbox"/>	<b>ENG 102</b> – Writing and Literature Choose an item.
	<b>MATHEMATICS<sup>1</sup> (MATH): One course (3/4 credits)</b>
3 <input type="checkbox"/> / 4 <input type="checkbox"/>	
	<b>SCIENCE (BIOL), (CHEM), (PHYSC): One course with Lab (4 credits)</b>
4 <input type="checkbox"/>	
	<b>MATHEMATICS/ SCIENCE ELECTIVE: One MATH course (3/4 credits) or one Science course (BIOL), (CHEM), (PHYSC): with/without Lab (3/4 credits)</b>
3 <input type="checkbox"/> / 4 <input type="checkbox"/>	
	<b>BEHAVIORAL SCIENCE<sup>2</sup>: One course (3 credits)</b> <b>Courses include:</b> Sociology ( <b>SOC</b> ), Psychology ( <b>PSYCH</b> ), Anthropology ( <b>ANTHR</b> ), Linguistics ( <b>ANTHR</b> ), and Geography ( <b>GEOG</b> ). <i>However SS 101 and SS 103 CANNOT BE USED TO FULFILL Behavioral Science.</i> <b>OR</b> <b>HUMANITIES:</b> <b>Courses include:</b> <ul style="list-style-type: none"> <li>▪ Art (<b>ART</b>) 101, 103, 105, 108, 108A, 108B, 109, 109A, 125, 128, 129, 133, 139, 185, or 265. Additional fees and/or supplies may be required of <b>ART</b> classes; see catalog for details.</li> <li>▪ Communications (<b>COMM</b>) 101, 103, 109, or 115</li> <li>▪ Dance (<b>DANCE</b>) 101, 102, 105, 107, 121, 205, or 207 <b>OR</b>            A combination of three 1 credit dance classes to be chosen from <b>DANCE</b> 112, 115, 120, or 122</li> <li>▪ English (<b>ENG</b>) any <b>ENG</b> course <b>EXCEPT</b> ENG 101, 101H, 102, 102H, 124, or 222 <b>CANNOT BE USED TO FULFILL</b> Humanities elective.</li> <li>▪ Film (<b>FILM</b>) 100, 101, 102, 103, 109, 113, 114H, 115H, 125, 125H, 220, 220H</li> </ul>

<sup>1</sup> **MATH 130**-College Algebra Functions & Models, **MATH 116**-Development of Math Thought, and **MATH 117**-Contemporary Math may not transfer to all institutions to fulfill mathematics requirements. They may transfer as free electives. Therefore, **MATH 135**-College Algebra with Trigonometry and **MATH 140**-Statistics (or higher) are recommended.

<sup>2</sup> Behavioral elective - If transferring to SUNY (Sociology) - take **SOC 101**-Intro to Sociology.

	<ul style="list-style-type: none"> <li>▪ Foreign Language to be chosen from: <b>ARABC, CHINS, FREN, GER, ITAL, JAPNS, RUSSN, SPAN.</b> ITAL 104 or ITAL 105 CANNOT BE USED TO FULFILL a Foreign Language elective, but CAN BE USED TO FULFILL a Humanities elective.</li> <li>▪ Music (<b>MUSIC</b>) 100, 101, 102, 103, 111, 150, or 211</li> <li>▪ Philosophy (<b>PHIL</b>) 101A, 102A, 111, 150, 160, or 201H</li> <li>▪ Theater (<b>THEAT</b>) 101, 103, 111, 113, or 201 <b>THEAT 117A</b> is a 2 credit course which must be combined with another 1 credit approved Humanities elective.</li> </ul>
3 <input type="checkbox"/> / 4 <input type="checkbox"/>	
3 <input type="checkbox"/>	<b>COMM 109</b> – Speech Communication Choose an item.
3 <input type="checkbox"/>	<b>POLSC 107</b> – State and Local Government Choose an item.
	<b>PEC/PEH/PES:</b> A combination of two courses (2 credits) either <b>PEH</b> and <b>PES</b> , or <b>PEC</b> and <b>PES</b> , or <b>PEC</b> or <b>PEH</b> , <b>PEC</b> and <b>PEC</b> . <b>PEC 110</b> (2 credits) <i>IS THE ONLY COMBINATION COURSE THAT FULFILLS BOTH P.E. REQS.</i>
1 <input type="checkbox"/>	1 <input type="checkbox"/>

### Degree Requirements

3 <input type="checkbox"/>	<b>PRLGL 101<sup>3</sup></b> – Introduction to Paralegal Studies Choose an item.
3 <input type="checkbox"/>	<b>PRLGL 116</b> – Computer Applications for the Law Office: <b>PRLGL 101 is the prerequisite.</b> Choose an item.
3 <input type="checkbox"/>	<b>PRLGL 106</b> – Litigation: <b>PRLGL 101 is the prerequisite. Offered Fall Semester.</b> Choose an item.
3 <input type="checkbox"/>	<b>PRLGL 102</b> – Legal Research & Writing: <b>PRLGL 101 is the prerequisite.</b> Choose an item.
3 <input type="checkbox"/>	<b>INTERNSHIP<sup>4</sup> or APPROVED ELECTIVE</b>
3 <input type="checkbox"/>	<b>LAW 101</b> – Business Law 1 Choose an item.
4 <input type="checkbox"/>	<b>ACC 119</b> – Financial Accounting: <b>MATH 93 may be pre or co-requisite.</b> Choose an item.
	<b>PARALEGAL ELECTIVES: Students must choose five courses from list below (15 credits)</b>
3 <input type="checkbox"/>	3 <input type="checkbox"/>
3 <input type="checkbox"/>	3 <input type="checkbox"/>
3 <input type="checkbox"/>	

SEEN BY:

Completed credits of 64 required

**NOTES:**

**Optional** -If transferring to SUNY (Political Science) - take ECON 101- Macroeconomics.

**Fall only (but not every year):** **PRLGL 108**-Partnership & Corporations; **PRLGL 119**-Medical Malpractice; **PRLGL 121**-Elder Law; **PRLGL 124**-Contracts & Contract Administration

**Spring only (but not every year):** **PRLGL 104**-Family Law; **PRLGL 105**-Administrative Law; **PRLGL 110**-Estates, Wills, Trusts; **PRLGL 112**-Torts & Investigation; **PRLGL 114**-Real Property Law; **PRLGL 115**-Criminal Law; **PRLGL 125**-Evidence Law

**Summer only (but not every year):** **PRLGL 117**-Immigration; **PRLGL 120**-Health Care; **PRLGL 122**-Intellectual Property; **PRLGL 126**-Bankruptcy Law

<sup>3</sup> **PRLGL 101**-Introduction to Paralegal Studies is the prerequisite for all Paralegal courses.

<sup>4</sup> Internship - Permission of Curriculum Chair required.

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Academic Plan		Completed credits of 64 required			
		Fall/Spring		Fall/Spring	
<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>
Fall/Spring		Fall/Spring			
<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>