

Certificate: Paralegal

Curriculum Chair: Prof. Kristyan Rose Gilmore CLA-21 Tele #: (914) 606-6972 Email: Kristyan.Gilmore@sunywcc.edu
 Academic Dean: CLA-201 Tel # (914) 606-6795 Email:

Developmental Courses as required based on placement scores	
<input type="checkbox"/>	No Developmental Courses Required
<input type="checkbox"/>	ENG 91 Writing for College 1 – Score of 4 E Code 1 and below
<input type="checkbox"/>	ENG 92 Writing for College 2 – Score of 6 E Code 2
<input type="checkbox"/>	ESL 94 Academic Writing 1 – Score of 5 or 6 E Code 6
3 <input type="checkbox"/>	ESL 122 Academic Writing 2 (3 credits) – Score of 7 E Code 7
<input type="checkbox"/>	MATH 92 Pre-Algebra – Arithmetic score 44 and below, Elementary Algebra 54 and below
<input type="checkbox"/>	MATH 93 Beginning Algebra – Arithmetic score 45 and above, Elementary Algebra 54 and below OR MATH 94 Math Literacy – Arithmetic score 45 and above, Elementary Algebra 54 and below
<input type="checkbox"/>	READ 93 Foundation of College Reading – Score of 57 and below
3 <input type="checkbox"/>	READ 105 Analytical Reading (3 credits) – Score of 58 and higher

Program of Study	
3 <input type="checkbox"/>	PRLGL 101¹ – Introduction to Paralegal Studies Choose an item.
3 <input type="checkbox"/>	PRLGL 116 – Computer Applications for the Law Office: PRLGL 101 is the prerequisite. Choose an item.
3 <input type="checkbox"/>	PRLGL 106 – Litigation: PRLGL 101 is the prerequisite. Offered Fall Semester. Choose an item.
3 <input type="checkbox"/>	PRLGL 102 – Legal Research & Writing: PRLGL 101 is the prerequisite. Choose an item.
3 <input type="checkbox"/>	INTERNSHIP² OR Choose an item.
	APPROVED ELECTIVE Choose an item.
PARALEGAL ELECTIVES: Students must choose five courses from list below (15 credits)	
3 <input type="checkbox"/>	3 <input type="checkbox"/>
3 <input type="checkbox"/>	3 <input type="checkbox"/>
3 <input type="checkbox"/>	

SEEN BY: _____ **Completed credits** _____ **of 30 required**

Students entering the WCC Paralegal Certificate Program must have obtained at least 60 college credits from an accredited institution, eighteen (18) hours of which must be in general education as defined by the American Bar Association.

¹ Although **PRLGL 101** is a prerequisite for all Paralegal courses, it is offered in a compressed format to allow for concurrent enrollment with other courses in the curriculum if needed.

² **PRLGL 118**- Internship - Permission of Curriculum Chair required.

Paralegal Courses Course Frequency

Degree requirement courses will be offered in Fall and Spring semesters, subject to enrollment requirements.

Paralegal Electives (schedule is subject to change):

Fall only (but not every year): PRLGL 108-Partnership & Corporations; PRLGL 119 – Medical Malpractice; PRLGL 121 – Elder Law, PRLGL 124 – Contracts & Contract Administration; PRLGL 127 – E-Discovery for Paralegals

Spring only (but not every year): PRLGL 104-Family Law; PRLGL 105-Administrative Law; PRLGL 110-Estates, Wills, Trusts; PRLGL 112-Torts & Investigation; PRLGL 114-Real Property Law; PRLGL 115-Criminal Law; PRLGL 125 – Evidence Law for Paralegals

Summer only (but not every year): PRLGL 117 – Immigration Law; PRLGL 120 – Health Care Law; PRLGL – 122 – Intellectual Property; PRLGL 126-Bankruptcy for Paralegals;

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Academic Plan		Completed credits		of 30 required	
		Fall/Spring		Fall/Spring	
<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>
Fall/Spring		Fall/Spring			
<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>