

Certificate: Medical Billing & Coding

Curriculum Chair: Sue Oyukum Tural-Clarke ST 20 Tel # (914) TBA Email: Sue.Tural-Clarke@sunywcc.edu

Academic Dean: Dr. Ronald Bloom Sci-254 Tel# (914) 606-912 Email: Ronald.Bloom@sunywcc.edu

Developmental Courses as required based on placement scores

<input type="checkbox"/>	ENG 91 Writing for College 1 – Score of 4 E Code 1 and below, 30.01 Choose an item.
<input type="checkbox"/>	ENG 92 Writing for College 2 – Score of 6 E Code 2, 30.02 Choose an item.
<input type="checkbox"/>	ENG 99 Writing Studio (with linked section of ENG 101+) - Score of 6 E Code 2, 30.02
<input type="checkbox"/>	ESL 94 Academic Writing 1 – Score of 5 or 6 E Code 6, 20.01 .
3 <input type="checkbox"/>	ESL 122 Academic Writing 2 – Score of 7 E Code 7, 21.01
<input type="checkbox"/>	MATH 92 Pre-Algebra – Arithmetic score 44 and below, Elementary Algebra 54 and below, 40.01 Choose an
OR <input type="checkbox"/>	MATH 93 Beginning Algebra – Arithmetic score 45 and above, Elementary Algebra 54 and below, 40.02 Choose an item.
	MATH 94 Foundations of Mathematical Reasoning – Arithmetic score 45 and above, Elementary Algebra 54 and below, 40.02 Choose an item.
<input type="checkbox"/>	READ 93 Foundation of College Reading – Score of 57 and below, 10.01 Choose an item.
3 <input type="checkbox"/>	READ 105 Analytical Reading – Score of 58 and higher 11.01 Choose an item.

Program of Study

4 <input type="checkbox"/>	NHSCI 101 – Medical Terminology Choose an item.
3 <input type="checkbox"/>	MBC 120 – Medical Office Administration Choose an item.
3 <input type="checkbox"/>	MBC 140 – Health Insurance and Reimbursement. NEW COURSE Choose an item.
3 <input type="checkbox"/>	MBC 160 – Medical Billing and Information Management: Basic computer experience recommended. Choose an item.
3 <input type="checkbox"/>	MBC 210 – Medical Coding/ICD 10: NHSCI 101 is the prerequisite. Choose an item.
3 <input type="checkbox"/>	MBC 220 – Medical Coding/CPT4: MBC 205 or MBC 210 are prerequisites. Choose an item.
3 <input type="checkbox"/>	OFTEC 240 – Business Communications Choose an item.
	OFTEC ELECTIVE*: Select one course from list (3 credits) OFTEC 110 – Information Processing with Keyboarding, OFTEC 120 – Document Processing: Editing and Formatting, OFTEC 220 – Document Design and Desktop Publishing: Offered Spring Semester , OFTEC 210 – Spreadsheet and Database Applications: Offered Spring Semester , or OFTEC 230 – Integrated Office Applications
3 <input type="checkbox"/>	

SEEN BY:

Completed credits

of 25 required

NOTES:

* See Curriculum Chairperson if you need assistance selecting the appropriate course.

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Recommended Academic Plan				Completed credits of 25 required		
Fall One		Spring One		Summer		
<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Session</u>	<u>Credits</u>
NHSCI 101 – Medical Terminology	4	MBC 210 – Medical Coding/ICD 10	3			
MBC 120 – Medical Office Administration	3	MBC 160 – Medical Billing and Information Management	3			
MBC 140 – Health Insurance and Reimbursement	3	OFTEC ELECTIVE	3			
Fall Two		Spring Two		Summer		
<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Session</u>	<u>Credits</u>
MBC 220 – Medical Coding/CPT4	3					
OFTEC 240 – Business Communications	3					