

Petition for Reinstatement from Academic Dismissal to Academic Restriction

Westchester Community College • 75 Grasslands Road • Valhalla, NY 10595

Last Name: _____ First Name _____

WCC Student ID: _____ Last semester enrolled at WCC: _____

Email Address: _____

Mailing Address:

STREET APARTMENT #

CITY/TOWN/VILLAGE STATE ZIP

Telephone:

Home _____ - _____ - _____ Mobile _____ - _____ - _____

Please type your answers to all of the following questions on a separate sheet of paper and attach them to this form. Please be specific with your responses. You may also wish to attach any necessary supporting documentation.

1. Explain, in detail, the reasons that led to your academic dismissal.
2. Explain what steps you have taken to show you will be better prepared.
3. Since you left the College, what have you been doing (i.e., working, attending another school, etc.)?

This application and information will be evaluated by the Curriculum Chair and Associate Dean (or Dean's designee) assigned to the program of study you seek to enter or re-enter. If your application for re-entry is approved, you will be reinstated. Reinstatement does not automatically make a student eligible for financial aid. Additionally, in order to help ensure your academic success, you will only be able to re-enter the College at the start of a regular fall or spring semester. You will automatically be placed on academic restriction and may take no more than 8 charged credits. If readmitted, you must wait until all your grades are posted and process to register for future semesters.

Applicant Signature: _____ Date: _____

This section is to be filled out by the Curriculum Chair and Associate Dean.

Date:

Decision:

Curriculum Chair's Signature:

Date:

Decision:

Dean's Signature:

***INCOMPLETE FORMS WILL NOT BE ACCEPTED
FILING DEADLINE IS 2 WEEKS PRIOR TO THE
BEGINNING OF THE REGULAR FALL OR SPRING SEMESTER***